

# Wedding Checklist

## ***Nine to Twelve Months Before Wedding***

- Envision the type of wedding you want
- Announce your engagement
- Pick your preferences for a date and location for your wedding
- Hire a professional consultant, if you want one
- Determine the budget and how expenses will be shared
- Consolidate all guest lists
- Select and reserve your ceremony site
- Get organized with a notebook/file folder to house all your wedding planning paperwork
- Select and reserve your officiant
- Scout out reception sites
- If you are having an engagement party, begin thinking about location, dates, guests, etc.
- Begin looking at gown, and when you find the one you love, order it
- Determine your color scheme
- Send engagement notice with photograph to your local newspaper
- Interview and get price lists for photographers and videographers
- Choose your Maid of Honor, Best Man, Bridesmaids and Ushers

## ***Six to Nine Months Before Wedding***

- Choose a flower girl and ring bearer
- Reserve a wedding night bridal suite
- Start shopping for attendants' dresses, shoes, and accessories
- Select flower girl's dress, shoes and accessories
- Decide on a caterer, if needed
- Select and book ceremony musicians
- Book reception musicians or DJ
- Schedule fittings and delivery dates for yourself, attendants, and flower girl
- Figure out what kind of flowers you want and meet with florists, then book one
- Select and order wedding invitations, announcements and other stationary such as thank you notes, wedding programs, and seating cards

### ***Four to Six Months Before Wedding***

- Reserve rental items needed for ceremony & reception
- Finalize guest list
- Address invitations
- Set date, time, and location for your rehearsal dinner
- Arrange accommodations for out-of-town guests
- Start planning your honeymoon
- Register for gifts
- Purchase shoes and accessories
- Select bakery and order wedding cake

### ***Two to Four Months Before Wedding***

- Order party favors
- Select and order room decorations
- Arrange wedding day transportation
- Check marriage license requirements
- Provide guest list to bridesmaids for your shower
- Get anything you need for an international honeymoon (passports, birth certificates, etc.)
- Shop for and purchase wedding rings
- Consider writing a prenuptial agreement
- Purchase gifts for wedding attendants

### ***Six to Eight Weeks Before Wedding***

- Mail invitations
- Maintain a record of RSVPs and gifts received
- Determine hair style and makeup
- Schedule to have your nails, hair and makeup done
- Finalize shopping for wedding day accessories such as toasting glasses, ring pillow, guest book, etc.
- If you decide to, have your formal wedding portrait taken
- Select and reserve wedding attire for groom, ushers, father of the bride, and ring bearer
- Write the ceremony program if you are having one
- Select a guest book attendant
- Begin working on vows and whatever else you want said and done at the ceremony
- Mail invitations to rehearsal dinner
- Obtain marriage license
- Finalize your menu, beverage, and alcohol order

## ***Two to Six Weeks Before Wedding***

- Confirm ceremony details with your officiant
- Arrange final fitting of your bridesmaids' dresses
- Have final fitting of your gown and headpiece
- Finalize rehearsal dinner plans
- Make final floral selections
- Send rehearsal dinner invitations
- Do trial runs of hair and make-up
- Confirm details with all service providers
- Pick up rings and check for fit
- Meet with photographer, videographer, and musicians to formalize final plans
- Determine ceremony seating for special guests
- Plan reception room layout

## ***The Last Week***

- Pick up wedding attire and make sure everything fits
- Do a final guest count and notify caterer or reception site manager
- Confirm all honeymoon reservations and accommodations
- Finalize seating arrangements
- Pack for honeymoon
- Familiarize yourself with guests' names
- Have the post office hold your mail while you're gone

## ***The Rehearsal Day***

- Put suitcases in the getaway car
- Give best man the officiant's fee and any other checks for service providers to deliver on the day of the wedding
- Arrange for someone to bring accessories such as flower basket, ring pillow, guest book and pen, toasting glasses, cake cutting knife and napkins to the ceremony and reception
- Arrange for someone to return rental items after the wedding
- Practice the actual wedding ceremony

## ***The Wedding Day***

- Give the groom's ring to the maid of honor. Give the bride's ring to the best man
- Relax and enjoy your special day!